**PENILAIAN KELAYAKAN IZIN PENDIRIAN**

**LEMBAGA PENDIDIKAN FORMAL**

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| --- | --- | --- |
| Nama Lembaga | : |  |
| Alamat | : |  |
| Tanggal Masuk Permohonan | : |  |

| **NO** | **URAIAN** | **ada** | | **Tidak ada** | | **Keterangan** | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | Memiliki Kurikulum |  | |  | |  | |
|  |  |  | |  | |  | |
| 2 | Kepala / Pengelola Berpendidikan |  | |  | |  | |
|  | S2 |  | |  | |  | |
|  | S1 |  | |  | |  | |
|  | Diploma |  | |  | |  | |
|  | SLTA |  | |  | |  | |
|  | (*lampirkan Copy Ijasah*) |  | |  | |  | |
|  |  |  | |  | |  | |
| 3 | Peserta Didik |  | |  | |  | |
|  | Usia Thn Min 10 Orang |  | |  | |  | |
|  | Usia Thn Min 10 Orang |  |  | |  | |
|  |  |  |  | |  | |
| 4 | Memiliki Guru |  |  | |  | |
|  | S1 |  |  | |  | |
|  | Diploma |  |  | |  | |
|  | SLTA |  |  | |  | |
|  | (*lampirkan Copy Ijasah)* |  |  | |  | |
|  |  |  |  | |  | |
| 5 | Memilik APE Dalam |  |  | |  | |
|  | Balok |  |  | |  | |
|  | Puzel |  |  | |  | |
|  | Menara balok |  |  | |  | |
|  | Menara susun |  |  | |  | |
|  | Alat peraga bermain peran |  |  | |  | |
|  | Kota meronce |  |  | |  | |
|  | Papan tulis |  |  | |  | |
|  | Lain lain |  |  | |  | |
|  |  |  |  | |  | |
| 6 | Memilik APE Luar |  |  | |  | |
|  | Pronsotan |  |  | |  | |
|  | Jungkitan |  |  | |  | |
|  | Ayunan |  |  | |  | |
|  | Lain lain |  |  | |  | |
|  |  |  |  | |  | |
| 7 | Sumber Dana |  |  | |  | |
|  | APBN |  |  | |  | |
|  | APBD I |  |  | |  | |
|  | APBD II |  |  | |  | |
|  | Orang Tua |  |  | |  | |
|  |  |  |  | |  | |
| 8 | Daftar Hadir Rapat Pembentukan Lembaga |  |  | |  | |
|  | Memiliki akta notaris |  |  | | 3 | |
|  | Berita Acara Pembentukan Lembaga Yang Dihadiri Ketua RT, Pemilik / Pengawas PAUD/ TK, Kepala Desa / Lurah |  |  | |  | |
|  | Berita Acara Pembentukan Lembaga Yang Di Hadiri Ketua RT, Pemilik/Pengawas, Kepala Desa/Lurah |  |  | |  | |
|  | Surat Pernyataan Tidak Keberatan Warga Sekitar yang ditanda tangani Ketua RT |  |  | |  | |
|  | Memiliki Pengesahan yayasan dari kemenkumham |  |  | |  | |
|  |  |  |  | |  | |
| 9 | *Memiliki Tanah Ukuran 300 M2(Taman kanak kanak)* 200 M2 (Kelompok Bermain,Satuan paud / TK sejenis) |  |  | |  | |
|  |  | |
|  | Segel |  |  | |  | |
|  | PPHT/Hibah |  |  | |  | |
|  | Sertifikat |  |  | |  | |
|  |  |  |  | |  | |
| 10 | Memiliki *Ruang* Belajar / Kelas Rasio 3 M2 / peranak |  | | | | |
|  | Kelas |  |  | |  | |
|  | Ruang Guru / Tamu |  |  | |  | |
|  | WC / Kamar mandi |  |  | |  | |
|  | Halaman Bermain sebutkan ukuran |  |  | |  | |
|  | Bukti Kepemilikan / sewa / pinjam pakai |  |  | |  | |
|  |  |  |  | |  | |
| 11 | Memiliki Buku Buku Adminitrasi |  |  | |  | |
|  | Buku Induk |  |  | |  | |
|  | Buku Data Pengelola / Pendidik |  |  | |  | |
|  | Buku Tamu |  |  | |  | |
|  | Buku Rencana Pembelajaran |  |  | |  | |
|  | Buku Daftar Hadir Pendidik dan Guru |  |  | |  | |
|  | Buku Cacatan Perkembangan anak / Rapot |  |  | |  | |
|  |  |  |  | |  | |
| 12 | Buku keuangan |  |  | |  | |
|  | Buku kas Umum |  |  | |  | |
|  | Buku kas Tunai |  |  | |  | |
|  | Buku inventaris |  |  | |  | |
|  |  |  |  | |  | |
| 13 | Papan Nama Lembaga |  |  | |  | |
|  | Susunan Pengurus |  |  | |  | |
|  |  |  |  | |  | |
| 14 | Memiliki Bukti Kepemilikan / Sewa Bangunan dan Peminjaman |  |  | |  | |
|  |  |  |  | |  | |
|  | Jarak Antara Lembaga SEKOLAH Minimal 500 M |  |  | |  | |
| 15 | Cap Stempel |  |  | |  | |
|  | KTP Calon Kepala / Pimpinan |  |  | |  | |
|  |  |  |  | |  | |
| 16 | **Rekomendasi** | | | | | |
|  | Camat |  |  | |  | |
|  | Dinas Pendidikan |  |  | |  | |
|  | Lurah / Kepala Desa |  |  | |  | |
|  |  |  |  | |  | |
| 17 | **Dukumentasi Dukumentasi** | | | | | |
|  | APE Dalam |  |  | |  | |
|  | APE Luar |  |  | |  | |
|  | Peserta Didik |  |  | |  | |
|  | Guru / Pendidik |  |  | |  | |
|  | Gedung |  |  | |  | |
|  | Halaman bermain |  |  | |  | |

Berdasarkan hasil Verifikasi tersebut Lembaga tersebut **(tidak dapat/dapat)** diberi Izin Pendirian Sekolah Non Formal dan memenuhi ketentuan dan petunjuk teknis.

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| --- | --- | --- | --- |
| **NO** | **NAMA** | **JABATAN** | **TANDA TANGAN** |
| 1 |  | Ka.Dinas Pendidikan |  |
| 2 |  | Pengawas/Penilik |  |
| 3 |  | Pengawas /Penilik |  |
| 4 |  |  |  |
| 5 |  |  |  |
|  | | | |

Keterangan / Data benar di berikan oleh

Pimpinan Lembaga: ………………………….

Nama : …………………………..

Tanda tangan : …………………………..

|  |
| --- |
| Di setujui Dengan :  Nomor : |
| Tanggal : |

**IDENTITAS LEMBAGA PENDIRIAN FORMAL**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PROFIL LEMBAGA** | | | | | | | | | |
| Nama Lembaga | | | : |  | | | | | |
| Alamat Lembaga | | |  |  | | | | | |
| Jalan | | | : |  | | | | | |
| RT/RW/No | | | : |  | | | | | |
| Desa/Kelurahan | | | : |  | | | | | |
| Kecamatan | | | : |  | | | | | |
| Kabupaten | | | : |  | | | | | |
| Kode Pos | | | : |  | | | | | |
| No. Telpon/HP | | | : |  | | | | | |
| No. Faximile/e-Mail/Website | | | : |  | | | | | |
| Penanggung Jawab | | | : |  | | | | | |
| **Status Lembaga** | | | | | | | | | |
| Tahun Berdiri | | | : |  | | | | | |
| Nama Notaris | | | : |  | | | | | |
| No. Akte Notaris | | | : |  | | | | | |
| Tanggal Pendaftaran Akte | | | : |  | | | | | |
| Nomor Pokok Wajib Pajak (NPWP) | | | : |  | | | | | |
| Nama Kepala Sekolah/Pengelola | | | : |  | | | | | |
| Tempat Tanggal Lahir | | | : |  | | | | | |
| Pekerjaan | | | : |  | | | | | |
| Pendidikan terakhir | | | : |  | | | | | |
| Alamat Tempat Tinggal | | | : |  | | | | | |
| Nama Bendahara Sekolah | | | : |  | | | | | |
| Tempat tanggal Lahir | | | : |  | | | | | |
| Pekerjaan | | | : |  | | | | | |
| Pendidikan terakhir | | | : |  | | | | | |
| Alamat Tempat Tinggal | | | : |  | | | | | |
| **DAFTAR GURU SESUAI KEPANGKATAN** | | | | | | | | | |
|  | | | | | | | | | |
| No | Nama Guru | TGL Lahir | | | NIP | | Pendidikan | | Masa  kerja |
| 1 |  |  | | |  | |  | |  |
| 2 |  |  | | |  | |  | |  |
| 3 |  |  | | |  | |  | |  |
| 4 |  |  | | |  | |  | |  |
| 5 |  |  | | |  | |  | |  |
| 6 |  |  | | |  | |  | |  |
| 7 |  |  | | |  | |  | |  |
| 8 |  |  | | |  | |  | |  |
| **KONDISI PESERTA DIDIK** | | | | | | | | | |
| No | USIA Anak | L | | P | | JUMLAH | | Ket | |
| 1 |  |  | |  | |  | |  | |
| 2 |  |  | |  | |  | |  | |
|  |  |  | |  | |  | |  | |
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Kepala Sekolah/Pengelola

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